

30th Cambridge River Festival

Community Table Guidelines

The Cambridge River Festival hosts a designated area for locally based community groups, arts and cultural organizations, and other Cambridge-based nonprofits to hold small demonstrations and promote their programs and events.

The guidelines for participation are as follows:

1. Your group must be a **nonprofit** organization.
2. Space is free of charge, but you **need to bring your own set-up including table and chairs**.
3. Your table/booth **must be manned throughout the day** to provide information and interact with festivalgoers.
4. Due to licensing guidelines, you will **not be allowed to sell** anything at the festival.
5. Samples of the materials you will be distributing **must be submitted** with the application.

Please note that there is always a high demand for Community Tables at the *Cambridge River Festival* and space is limited. Preference will be given to arts and cultural groups and Cambridge-based organizations. Please return the completed form and your collateral materials to the Cambridge Arts Council **no later than 5pm on Wednesday, June 3, 2009**. We will be in touch by May 12th to let you know if we have space to accommodate you.

If you have any questions, feel free to contact us at 617/349-4392 or via e-mail at CRF_Community_Tables@cambridgeMA.gov.



2009 COMMUNITY TABLE APPLICATION

ORGANIZATION

CONTACT NAME

PHONE NUMBER

EMAIL ADDRESS

ADDRESS

CITY, STATE & POSTAL CODE

ORGANIZATION WEBSITE

Please provide a description of the organization and the proposed activity in the space provided below:

RETURN TO:

CRF Community Tables
Cambridge Arts Council
344 Broadway, 2nd Floor
Cambridge, MA 02139

Please return this application and samples of material to be distributed at the festival to the Cambridge Arts Council no later than April 30th, 2009.